

Ministry of Education

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**2010: SB19**

MEMORANDUM TO: Senior Business Officials

FROM: Cheri Hayward
Director
School Business Support Branch

DATE: April 15, 2010

SUBJECT: Green Clean Program Resource Guide

As you may already be aware, the Ministry of Education released the *Green Clean Program Resource Guide* at the Greening Ontario Schools Symposium in March. Please find attached a copy of the Guide.

The purpose of the Guide is to provide school boards with a comprehensive program to minimize the use of non-green cleaning products in schools that is easy to adopt and implement. The Guide includes an operation framework for boards re: selection of green clean products and equipment; training for staff; community knowledge sharing; and recommended implementation strategies.

To support the release of the Guide, the Ministry will be conducting regional educational sessions across the province. Additional information will be provided when dates and locations have been confirmed.

I would like to take this opportunity to thank the members of the Green Clean Working Group who provided the Ministry with valuable advice and support:

- Bob Mahoney, Plant Operations Controller, DSB Niagara
- Donna Lee Reid, Manager, Purchasing, Dufferin Peel Catholic DSB
- Jim Scott, Assistant Comptroller, Administrative Services, Toronto DSB
- John Neville, Manager, Facility Operations, Thames Valley DSB
- Lee-Ann Evans-West, CUPE Representative

- Paul O'Donnell, CUPE Representative
- Steve Mills, Manager of Purchasing & Office Supplies, York Catholic DSB
- Tom Mustapic, Associate Director and Superintendent of Business & Corporate, Thunder Bay Catholic DSB

In addition, I'd also like to thank the four school boards that participated in the Green Clean Program Pilot and gave the consultant and Working Group valuable advice on how to improve the draft Guide:

- Halton Catholic DSB
- Hamilton-Wentworth DSB
- Hastings and Prince Edward County DSB
- Durham Catholic DSB

If you haven't already adopted a green clean program at your board, I encourage you to consider how implementing one can contribute to a safe and healthy indoor ecosystem that will support student learning and a healthy workplace environment for everyone.

To access the *Green Clean Program Resource Guide*:

URL address: <https://sbsb.edu.gov.on.ca>

User ID: SBSB

Password: Collaboration

If you have any questions about the Green Clean Program Resource Guide, please contact Karen Carter, Senior Policy Advisor, Energy Procurement and Conservation at 416 212-3179 or karen.carter2@ontario.ca

Sincerely,

Original Signed by:

Cheri Hayward
Director
School Business Support Branch

cc: Directors of Education
Superintendents of Business and Finance
Senior Plant Officials