

Ministry of Education

School Business Support Branch
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2014: SB18

MEMORANDUM TO: Directors of Education
Senior Business Officials

FROM: Cheri Hayward
Director
School Business Support Branch

DATE: **August 1, 2014**

SUBJECT: **2013-14 Student Transportation Survey**

The purpose of this memorandum is to inform you of the release of the 2013-14 student transportation survey.

First of all, I would like to extend my appreciation to school boards and transportation consortia for their great effort and support on the 2012-13 student transportation survey. Accurate and complete information collected enables the Ministry to conduct policy analysis. Equally important, it enables the Ministry to produce and share comprehensive summary reports for the reference of all consortia and school boards to help inform decision making.

In the past three years, we have leveraged the knowledge, expertise and feedback from the sector, especially the OASBO Transportation Committee, in refining the survey. Please find attached instructions and templates to assist transportation consortia with the completion of the 2013-14 transportation survey. The detailed survey package will be available on-line at the School Business Support Branch website: (<https://sbsb.edu.gov.on.ca/>).

The due date for submission is **November 28, 2014**. This will align with school boards' financial reporting timeline so that transportation consortia can report financial information based on actual expenditures.

If you have any questions or comments regarding the 2013-14 Student Transportation Survey please contact Sandy Chan at Student.Transportation@ontario.ca.

Thank you for your continued cooperation.

Original Signed By

Cheri Hayward
Director
School Business Support Branch

cc: Transportation Managers