

**Ministry of Education**

School Business Support Branch  
900 Bay Street  
19<sup>th</sup> Floor, Mowat Block  
Toronto, ON M7A 1L2

**Ministère de l'Éducation**

Direction du soutien aux activités  
scolaires  
900 rue Bay  
19<sup>e</sup> étage, édifice Mowat  
Toronto ON M7A 1L2



**2016: SB22**

**MEMORANDUM TO:** Senior Business Officials  
Transportation Managers

**FROM:** Cheri Hayward  
Director  
School Business Support Branch

**DATE:** **July 26, 2016**

**SUBJECT:** **Student Transportation Phase One Opportunities for  
Contract and Procurement Standardization**

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On July 14, 2016, Dean Currie, Chair of the Phase 1 Student Transportation Competitive Procurement Review (STCPR) Advisory Committee, submitted the *Student Transportation Phase One Opportunities for Contract and Procurement Standardization* to the ministry. I am pleased to announce its release to the sector. I anticipate this guide will be an important resource for school boards and consortia when considering standardization of competitive procurement processes and documents.

I would like to take this opportunity to thank all members of the STCPR Advisory Committee for supporting the work of the Committee. We appreciate the time and effort that the committee members invested into the process. I would also like to thank the Council of Senior Business Officials (COSBO), Ontario Association of School Business Officials (OASBO) Transportation Committee, and OASBO Supply Chain Committee for their input into the *Student Transportation Phase One Opportunities for Contract and Procurement Standardization*.

An electronic copy of the *Student Transportation Phase One Opportunities for Contract and Procurement Standardization* is available on the [School Business Support Branch website](#).

*Original signed by*

Cheri Hayward  
Director  
School Business Support Branch

cc: Phase 1 STCPR Advisory Committee Members  
Jesse Pereira, Chair, OASBO Supply Chain Management Committee