

**Ministry of Education**

School Business Support Branch  
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**Ministère de l'Éducation**

Direction du soutien aux activités  
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**2018: SB02**

**MEMORANDUM TO:** Senior Business Officials

**FROM:** Cheri Hayward  
Director  
School Business Support Branch

**DATE:** **February 6, 2018**

**SUBJECT:** **Ontario Active School Travel Project**

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The purpose of this memorandum is to provide an update on the Ontario Active School Travel Project led by Green Communities Canada (GCC), previously communicated in memorandum *2017: SB31 – Centralized Framework Pilot for Active School Travel*.

The Ministry of Education is pleased to announce that GCC has released information on the Ontario Active School Travel Fund. Partnership-based projects that expand active school travel and build a foundation for lasting impact can receive up to \$100,000 for the duration of the project. Information on how to apply can be found at the [Ontario Active School Travel Fund webpage](#).

The fund is intended to support initiatives that are expected to have a significant and lasting impact in their communities by establishing a foundation for continuing growth in active school travel. Fund recipients will be supported in delivering their initiatives through the central support services (including training, resources, tools and templates) provided by GCC.

This fund targets initiatives operating at a community scale or regional scale, and supported by partnerships between the key regional stakeholders. The lead applicant must be one of the following key local stakeholders for active school travel in the applicant community:

- public health
- municipality (lower, single or upper tier)
- school board

- student transportation consortium
- non-profit corporation

Each application must also demonstrate municipal and school board support for the proposal. This should be evidenced by a letter of support from each municipality and school board that will be involved in the initiative. Letters should identify commitments to the proposed initiative and be signed by senior management.

For more information about the Ontario Active School Travel project, please visit the [Safe Routes to School website](#).

*Original signed by*

Cheri Hayward  
Director  
School Business Support Branch

cc: Transportation Managers